

OPERATING PLAN
INTERAGENCY DISPATCH TEAMS
2013-2014

Interagency Dispatch Teams is a subcommittee of the 2013 Chartered Emergency Communications Center Managers Committee, under the USFS -R5 Fire and Aviation Management (FAM), Board of Directors.

Objective

To provide a qualified core group of expanded dispatch personnel to support Units, Geographic Coordination Centers (GACC), the National Interagency Coordination Center (NICC) and cooperating agency dispatch centers throughout the United States during extended incident management activities. The intent is to enable the host dispatch organization to function in their regular duties during periods of increased activity and complexity. This organization is a lateral expansion of the hosting dispatching organization, not a replacement, and performs under the direction of the hosting Center Manager.

Team Tenure and Selection

By January 15 each year, interest letters/applications will be distributed by the Federal Dispatch Center Managers to qualified individuals on their unit. The dispatch team interest letters/application are due by February 20th for new applicants and team members that have fulfilled their three year commitment. All applications require a supervisors and line officer signature. AD applicants must have the signature from their host center manager. Expanded dispatch team leaders will make team selections by March 15.

Selection for the dispatch teams is as follows: The team member tenure will be for 3 years, starting with the 2012 operating plan, at which time new applicants will fill open dispatch team positions. If there are no new applicants that are fully qualified for an open position; such as Team Leader; Deputy (EDSP); Support Dispatcher and Expanded Dispatch Recorder, then that position could be filled with the current member, after exhausting all qualified applicants.

Trainees who have been qualified by a team may remain on the team to finish their one year commitment to that position as a qualified team member. All remaining applicants will be on the alternate list.

Team Leaders must be Federal Employees. Federal agency employees should be used whenever possible.

Priority for selecting positions:

1. Federal Agency
2. AD
3. State/local government

Trainee Assignments

An attempt will be made to send one EDSP trainee and one EDSD trainee with each team. Trainees assigned to a team will be mobilized with their designated team until they become fully qualified. When qualified, they may be listed as an alternate for their new position and another trainee may be assigned to the team when the opportunity allows. Trainees who become qualified with a team may have a one-year commitment to a team the following year. This is part of our succession planning to increase the capability of the expanded dispatch organization.

Team Configuration

California will provide a minimum of four interagency teams and a maximum of five. Team members will be fully qualified in their position and proficient in ROSS.

Teams will be configured as follows:

- 1 EDSP (Team Leader) one EDSP is required to mobilize the team.
- 1 EDSP (Deputy Team leader)
- 2 EDSD- Mandatory
- 2 EDRC or EDSD- Mandatory (Team Leader choice)
- 2 Trainees (optional) EDSP and/or EDSD, EDRC

2013 EDSP Team Leaders

Team 1
Cliff Snider – TNF

Team 2
Mac Heller – ENF

Team 3
Linda Lowe - LPF

Team 4
Brandell Patterson – OSC

Team 5
Von Gruber – MDF

64.1.1 - DISPATCH TEAM ROTATION

2013 Rotation

Team rotation will be bi-weekly, effective at 0800 on alternating Mondays. If Monday is a holiday, rotation will occur at 0800 on Tuesday.

When a team is activated, the next team in rotation can be placed on two-hour call, if the Team Leader agrees. It is the responsibility of the team members to advise their home dispatch center of their availability. The Team Leader will keep their GACC informed on team status. The GACC's will communicate team status to other GACC's and NICC.

After demobilization from an incident of less than 14 days, the team may go back to on-call status 24 hours after the last team member reaches their duty station. It will be the responsibility of the Team Leader to resolve the details of availability and communicate them to their respective GACC.

Activation

Dispatch team requests will be processed in ROSS, and travel information will be entered by the sending units. Each team member will keep their home dispatch center advised of their status and travel, and will confirm their status and travel arrangements with the team leader. Activation is accomplished following normal dispatch procedures.

Travel of a team on two-hour call must start within two hours of notification to the team leader of assignment, unless negotiated with the receiving center manager.

The dispatch Team Leader and/or Deputy will obtain a completed Interagency Dispatch Team evaluation from the host dispatch Center Manager or Acting Center Manager. A copy of the performance evaluations will be sent to the Team Leader respective GACC hosting the team and peer reviewed by a Dispatch Team subcommittee and a GACC representatives.

Availability

Integrity of the teams in regards to team availability and staffing is critical to the success of this program. Teams that do not take assignments when they are on-call jeopardize the credibility of dispatch teams.

Without one of the team's regular EDSPs, a team will not be considered functional or available. The Team Leader must be fully qualified as an EDSP. The Deputy may be a trainee. If the identified Team Leader is not available, the Deputy may take the team out on assignment. If the Deputy is a trainee EDSP, they may only take the team on an assignment without the Team Leader if the hosting unit is in agreement. The hosting unit must be notified when the team does not have a fully qualified team leader.

Participation on the team will limit a person's availability for other fire assignments during the two-hour call period. While the team is on two-hour call, team members will be expected to meet their two-hour obligation, or advise their team leader in advance so that an alternate can be assigned. Team availability outside the scheduled rotation, while common, is at the discretion of the Team Leader and individual team members.

The Team Leader will maintain the team roster and availability. If a team member is temporarily unavailable, it will be the team member's responsibility to notify the team Leader and their dispatch center. The Team Leader will attempt to find a replacement from the list of alternates provided. When an alternate is filling in for a team member, the alternate will advise their dispatch center of their status

DISPATCH TEAM ROTATION

2013/14 Rotation

Team rotation will be bi-weekly, effective at 0800 on alternating Mondays. If Monday is a holiday, rotation will occur at 0800 on Tuesday.

2-Hour Call

<u>Team</u>	<u>Monday</u>	<u>Monday</u>	<u>PP#</u>
Team 5	Jan 14-	Jan 28, 2013	01
Team 1	Jan 28-	Feb 11	02
Team 2	Feb 11-	Feb 25	03
Team 3	Feb 25-	Mar 11	04
Team 4	Mar 11-	Mar 25	05
Team 5	Mar 25-	Apr 8	06
Team 1	Apr 8	Apr 22	07
Team 2	Apr 22	May 6	08
Team 3	May 6	May 20	09
Team 4	May 20	Jun 3	10
Team 5	Jun 3	Jun 17	11
Team 1	Jun 17	Jul 1	12
Team 2	Jul 1	Jul 15	13
Team 3	Jul 15	Jul 29	14
Team 4	Jul 29	Aug 12	15
Team 5	Aug 12	Aug 26	16
Team 1	Aug 26	Sept 9	17
Team 2	Sep 9	Sep 23	18
Team 3	Sep 23	Oct 7	19
Team 4	Oct 7	Oct 21	20
Team 5	Oct 21	Nov 4	21
Team 1	Nov 4	Nov 18	22
Team 2	Nov 18	Dec 2	23
Team 3	Dec 2	Dec 16	24
Team 4	Dec 16	Dec 30	25
Team 5	Dec 30	Jan 13, 2014	26
Team 1	Jan 13	Jan 27	01
Team 2	Jan 27	Feb 10	02
Team 3	Feb 10	Feb 24	03
Team 4	Feb 24	Mar 10	04
Team 5	Mar 10	Mar 24	05
Team 1	Mar 24	Apr 7	06